

**STATUTORY MEETING
OF BOARD OF EDUCATION**

MINUTES

January 28, 2015

The meeting was called to order at 6:05 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Troy Marshall, Director-Technology, led the Pledge of Allegiance.

Roll Call Trustee Alicia Anderson Trustee Linda Garcia
Trustee Tony Peña Trustee Vivian Hansen
Trustee Sonya Cuellar -ill

Administrators Present Herman Mendez, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director- Special Education/Early Childhood Education
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Chris Stamm, Director, Student Nutrition Services
Greg Buckner, Principal-Paramount High School
Lynn Butler, Principal-Alondra Middle School
Morrie Kosareff, Principal-Paramount High School-West Campus
Yuki Mio, Interim Principal-Buena Vista High School
Richard Morgan, Principal-Paramount Adult School
Kelly Anderson, Assistant Principal-Alondra Middle School

Approve Agenda Trustee Garcia moved, Trustee Peña seconded the motion.
January 28, 2015 Superintendent Mendez requested to have item 2.4-A pulled from the
1.37 agenda. The motion carried 4-0 to approve the January 28, 2015
agenda as amended.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña,
Absent: 1 - Trustee Cuellar

Meeting Minutes Trustee Hansen moved, Trustee Peña seconded and the motion
January 14, 2015 carried 4-0 to approve the minutes of the Regular Meeting held on
1.38 January 14, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Cuellar

REPORTS

Student Board Representatives

Avery De La Cruz-PHS, Armando Torres -Paramount High School-West, Estephanie Alonzo-Buena Vista High School and Armando Vera-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative Reports

Jorge Martinez introduced himself as the new president for CSEA and is busy with the new transition. He added that he is looking forward to a great year. He also shared that recently there was a change in CSEA's Labor representative from Donald Lockwood to now Robert Leonard who is very experienced and a good fit for CSEA members.

April O'Connor, TAP president shared that association members are happy that they have turned the corner on the 1st semester. She added that the association has submitted their demand to bargain and will look to discuss the school calendar, lack of continuity, staff development consistency, work conditions with LCAP/Common Core, how can we support the middle school teachers at the three School To Watch locations.

Board Members' Reports

Trustee Anderson had no report.

Trustee Garcia had no report.

Trustee Hansen attended the LCAP Committee and the Health & Welfare Committee meetings.

Trustee Peña attended the Collins parent meeting. He visited Jackson Middle School and Jefferson school.

Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez visited Alondra Middle School and participated in the Schools To Watch visit by Compton Unified School District staff.
- Mr. Mendez also attended the City of Lakewood's State of the City luncheon.
- He visited Roosevelt's Schools Math night.
- Mr. Mendez visited Jackson School and participated in the GRIP program presented by Mr. Peña.

Bulletin Boards – Alondra Middle School

Lynn Butler, Alondra Middle School Principal and students Alejandra Morales, Chris Steele, Miriam Pineda, Laura Ochoa, George Romero, Martha Mora, Kylese Finnels and Chris Hudson presented an overview of the Boardroom bulletin boards representing Alondra Middle School's educational program and student work. The bulletin boards reflect the theme of "Alondra Middle School is Making A Difference in 2014-2015" and enhance the educational message sent to visitors and District office employees.

Performance Indicators Committee

Dr. Deborah Stark, Assistant Superintendent-Educational Services and Margarita Rodriguez, Coordinator- Accountability & Assessment provided the Board with an update on the Performance Indicators Committee and shared that the purpose of the presentation is to:

1. Understand performance indicators and their role in the LCAP
2. Provide an overview of the Performance Indicators Committee's work this year
3. Understand what a data dashboard is and its role in monitoring school performance

Performance indicators or metrics help us measure the *progress* towards *outcomes* and changes associated with each of our SMART goals.

Why a Performance Indicators Committee?

- ✓ State identified eight priority areas addressed by actions and metrics in our LCAP.
- ✓ Need to identify formative data indicative of progress towards LCAP outcomes and define essential questions for dialogue.
- ✓ Need to prioritize indicators by those that are currently difficult to obtain or unavailable through current data systems. Example: College going rate for PHS graduates.
- ✓ Recommend data dashboard elements and priorities to inform the LCAP outcomes during the school year

LCAP Goals & Targets

Goal1: Support Academic Progress and Behavior; Assess student Performance

- CAHSEE
- CAASPP
- 5th Grade Physical Fitness
- Suspension Rates
- Number of Expulsions
- Attendance Rate
- Graduation/Drop-Out Rates
- Chronic Absenteeism
- Reclassification Rates
- Student's acquiring English Proficiency (AMAO 1)

Goal 2: Create a College Going Culture

- Students completing A-G courses
- Number of AP Exams administered
- AP Exams with a score of 3 or higher
- CTE Capstone courses offered
- Percent of CTE Capstone completers
- ELA/Math Early Assessment Program (EAP)
- Parent Survey Participation

Creating Reports that Help Schools:

	Indicators	LCAP Outcomes
Are students on-track for graduation?	Classroom Grades Classroom Credit Status of students at each grade level Community Service Hours completed CAHSEE Pass Status	Graduation Rate Drop-out Rate

What is a Data Dashboard?

Dashboards often provide at-a-glance views of performance indicators relevant to a particular essential question

The District's next steps include:

- Continue to meet with Committee to recommend a dashboard to implement in fall, 2015.
- LCAP includes new position for Database Specialist to create and maintain dashboards for schools' use.

LCAP Update

Dr. Deborah Stark, Assistant Superintendent-Educational Services and Margarita Rodriguez, Coordinator-Accountability & Assessment provided the Board with a LCAP update and shared that the purpose of the presentation is to review:

- Required components of the updated LCAP.
- Updated baseline academic data.
- Progress made in implementing programs and priorities outlined in the LCAP approved in June, 2014.
- Process for updating the LCAP Plan, including timeline, events and participants between now and June, 2015.

Part 1

- Required components of the updated LCAP.
- Updated baseline academic data.

LCAP Addresses Eight State Priorities

Category 1

Category 2

Category 3

Conditions of Learning

Pupil Outcomes

Engagement

Basic Services

Student Achievement

Parent Involvement

Implementation of Common Core Standards

Other Student Outcomes

Student Engagement

Course Access

School Climate

What does the LCAP include this year?

Districts must update LCAP each year. This year the LCAP will include these sections:

- Stakeholder Engagement
- Goals, Actions, Expenditures and Progress Indicators
- Use of Funds

Annual Update (new in 2014-15)

The annual update section of the LCAP reviews progress made for each goal in 2014-15, assesses the effectiveness of actions and services provided and describes changes that will be made for the next three years based on this review. LCAP targets can be revised as part of the annual update.

Baseline data is the District’s starting point on state priority metrics before implementation begins. PUSD’s LCAP targets were set using baseline data available in spring, 2014. As an example, PUSD’s cohort graduation rate was 78.3% in 2011-12. Targets were set to:

- Maintain rate in 2014-15
- Increase 1% to 79.3% in 2015-16
- Increase 1.5% to 79.8% in 2016-17

Outcome data for the current school year becomes available in August – October. Some reports, such as graduation rate, lag behind by a year or more. After getting updated reports from CDE, we need to adjust baseline data targets we set last year.

2013-14 Outcomes Show Progress

	Baseline Year	Baseline Results	2013-14 Outcomes
Expulsions	2012-13	9	9
Attendance Rate	2012-13	96.3%	96.6%
HS Drop-Out Rate	2011-12	14.3%	11.9%
Number of Middle School Drop-Outs	2011-12	41	23
Graduation Rate	2011-12	78.3%	80.8%
Chronic Absenteeism	NA	Not available	7.4%
API	NA	Not available	
Standardized Assessments	NA	Not available	
10th Grade CAHSEE Pass Rate	2012-13	74%	77%
Reclassification Rate	2013-14	9.5%	Estimated January Release
AMAO1 (Progress acquiring English)	2012-13	58.3%	61.1%

Part 2

- Progress made in implementing programs and priorities outlined in the LCAP approved in June, 2014.
- Process for updating the LCAP Plan, including timeline, events and participants between now and June, 2015.

PUSD LCAP Goals:

Goal 1: Support Academic and Behavioral Progress

Goal 2: Create a College Going Culture

Goal 3: Implement Common Core Standards

Goal 4: Provide Basic Services

What Progress Have we Made?

Goal 1: Support Academic Progress and Behavior: Grades K-5

- Math Coaches hired to support math instruction at every school.
- New Common Core math textbook adoption, K-5.
- ST Math, on line math program, purchased and implemented in grades 3-4.
- Full time counselor hired and assigned to every elementary school.
- PE and music teachers hired to provide music and PE instruction, collaboration time for grade level teams of teachers.
- GATE program on differentiated instruction currently piloted at two schools.
- District purchase of laptops to support SBAC Testing. Schools allocated LCAP funds to supplement district technology purchases.
- Additional Foster Youth tutors hired to support FY students.

What Progress Have we Made?

Goal 1 - Support Academic Progress and Behavior: Grades 6-12

- ✓ New Common Core math textbook adoption, 6-12.
- ✓ Grades 6-9 Committee formed to plan how to provide academic interventions for students and professional period for teachers.
- ✓ School library collections at PHS, PHS West, Alondra, Paramount Park, Zamboni are being assessed to increase high quality digital and print reading materials.
- ✓ Safe and Civil Schools professional development to address student misbehavior being implemented at PHS, PHS West, Buena Vista.
- ✓ Technology aide hired to staff computer labs at every school.
- ✓ District purchase of laptops to support SBAC Testing. Schools allocated LCAP funds to supplement district technology purchases.
- ✓ Additional Foster Youth tutors hired to support FY students.

What Progress Have we Made?

Goal 2 - Create a College Going Culture

- ✓ College and Career Committee has analyzed college readiness data, reviewed research and best practices and is developing a two year plan to create a college going culture.
- ✓ College and Career Center expanded at PHS; College and Career Center created at PHS West. College Counselors hired to staff each Center.
- ✓ PHS counselors attended conferences to learn how to expand access for college entry.
- ✓ New college preparatory courses implemented:
- ✓ Web Design/CTE Capstone Course at PHS (A-G approved).
- ✓ Expository Reading and Writing Course at PHS (A-G approved).
- ✓ Agile Mind Common Core Intensified Algebra at PHS, PHS West (A-G approved).
- ✓ AVID course at Jackson Middle School piloted in 8th grade.
- ✓ Agile Mind Common Core Math 8 implemented in middle schools.

What Progress Have we Made?

Goal 3 - Implement Common Core Standards

- ✓ Teams of teachers write Common Core unit assessments for ELA and Math to prepare students for new standards and SBAC.
- ✓ Professional development provided between August and January includes:
- ✓ *Write from the Beginning and Beyond* for all K-5 teachers and 6-8 ELA and Social Studies teachers.
- ✓ *Thinking Maps* for 9th and 10th grade teachers.
- ✓ *Spatial Temporal Math*, a web based computer program, for all grades 3-4 teachers.
- ✓ *Common Core Lead Teachers* in Math and Language Arts at every school.
- ✓ Common Core Standards professional development for all K-12 Special Education Teachers.

High School Teachers Participate in Professional Development on Thinking Maps, New College and Career Centers at PHS and PHS West and AVID students participate in socratic seminar at Jackson.

What processes will we use to update the LCAP?

- LCAP Committee- The LCAP Committee that was formed last year will meet monthly, January through June.
- LCAP Parent Committee- DELAC committee, which includes parent representatives from every school, will be supplemented with additional parents (example: Foster Youth).
- Schools' Input – Principals will discuss LCAP progress with staffs and solicit feedback on what has worked, what to revise.
- Student Input – Feedback will be gathered from a high school student group.

Next steps include:

- Meet monthly with the LCAP Committee, according to the timeline of topics.
- Solicit feedback from schools, parent groups, LCAP Parent Committee/DELAC, students. Analyze how these trends will inform Plan for 2015-16.
- Write a Plan that meets all required components and reflects trends from feedback. Submit for Board approval in June, 2015.
- Keep Board of Education informed of progress.

BOARD MEETING CALENDAR

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.39

Trustee Garcia moved, Trustee Hansen seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña

Absent: 1 – Trustee Cuellar

Human Resources

Personnel Report

14-10

2.39

Accept Personnel Report 14-10, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services

3.39

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study Trips

3.39

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report

14-10

4.39

Approve Purchase Order Report 14-10 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
December 2014

4.39

Approve warrants for all funds through December with a total of \$12,866,444.35.

Donations

4.39

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

1-28-15

Agreement with BIW Sports Officials
4.39

Ratify the agreement with BIW Sports Officials to provide officials for games for the Middle School Intermural Sports Program.

ACTION ITEMS

General Services

Resolution 14-24, Local Reserves Cap - SB858, Section 27/California Education Code 42127.01
1.40

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to adopt Resolution 14-24 that calls upon the Legislature and Governor to immediately repeal or substantially change the language contained in Sec. 27 of SB 858 and Education Code 42127.01.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Human Resources

Public Hearing on the July 1, 2014 through June 30, 2017 Successor Contract Agreement Between the Paramount Unified School District and California School Employees Association, Chapter 447
2.41

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to conduct a public hearing on the July 1, 2014 through June 30, 2017 successor contract agreement between the Paramount Unified School District and California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

There were no speakers during the hearing section.

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 4-0 to close the public hearing on the July 1, 2014 through June 30, 2017 successor contract agreement between the Paramount Unified School District and California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Approval of the July 1, 2014 through June 30, 2017 Successor Contract Agreement Between the Paramount Unified School District and California School Employees Association, Chapter 447
2.42

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the successor contract agreement for July 1, 2014 through June 30, 2017 between the Paramount Unified School District and California School Employees Association, Chapter 447.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Agreement with Nova Southeastern University, Inc.
2.43

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to approve the agreement with Nova Southeastern University, Inc. for participation in clinical experience in Speech Pathology.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Establishment of a Job
Description for Database
Specialist and Establishment
of, and Employment
Authorization for, 1 Position
at 8 hours per day, 12-
months

This item was pulled from the agenda.

ITEM PULLED

Educational Services

Consultant Agreement with
Long Beach Alliance for
Children with Asthma
3.44

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the consultant agreement with Long Beach Alliance for Children with Asthma to provide services to District-referred students and families.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

License Agreement with
Southeast Area Social
Services Funding Authority
3.45

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to approve the license agreement with Southeast Area Social Services Funding Authority.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Nonpublic School
Placements for Special
Education Students for 2014-
15
3.46

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Additional Apportionment for
Title I, Fiscal Year 2014-15
3.47

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to accept the additional apportionment for Title I, in the amount of \$13,918 to be used to support the academic achievement of TK-12 students.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Business Services

2013-2014 Annual Audit
4.48

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to accept the District's annual audit report for the 2013-14 school year submitted under separate cover.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña

Absent: 1 – Trustee Cuellar

Ms. Linda Saddlemire, managing partner with Vicenti, Lloyd and Stutzman, provided the Board with a summary of two findings for 2013-14. The two findings listed were 1. Financial Statements-Adult Education Cash Receipts (Segregation of duties and record keeping), 2. State Awards-Unduplicated Count Errors (very late input from CDE on this matter).

Budget Adjustments as of
December 31, 2014
4.49

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to approve the 2014-15 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Building Fund, Capital Facilities Fund, County School Facilities Fund, Special Reserve for Capital Outlay Fund, Cafeteria Fund and Self-Insurance Funds.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Agreement with UltraServ
Automated Services, LLC
4.50

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the agreement with UltraServ Automated Services, LLC effective February 1, 2015, and authorize the Superintendent or designee to sign all necessary documents.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

INFORMATION ITEMS

*California Gold Ribbon
Schools Award Applications
for Alondra, Jackson and
Zamboni Middle Schools and
Paramount High School*

The Board received as information the California Gold Ribbon Schools Award application which was created by the California Department of Education to honor schools as California transitions to a new assessment and accountability system.

Business Services

Monthly Financial
Statements, December 2014

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to December 2014.

Monthly Financial
Statements, December 2014
– Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to December 2014.

Monthly Financial
Statements, December 2014
– Self-Insurance Fund –
Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to December 2014.

Average Daily Attendance
Summary Report Through
December 5, 2014 and the

The Board received as information the monthly school attendance reports for 2014-15.

Fourth Monthly School
Enrollment Report

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be February 11, 2015, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:28 p.m. to discuss Public Employee Employment and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 8:39 p.m. President Anderson reported that the Board had discussed Public Employee Employment and Governance Team Items.

The following action was taken in Closed Session:

Public Employee
Employment
2.52

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to approve the employment of Milan Slijepovic as Assistant Director of Operations effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

ADJOURNMENT

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on January 14, 2015 at 8:40 p.m.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Herman Mendez, Secretary
To the Board of Education

President

Vice President/Clerk